



Kings Worthy Parish Council

Finance, Administration & Remuneration Committee

Committee members: Councillors Signe Biddle, Emily Fish, Ian Gordon, Mandy Hallisey & Mark Sullivan

You are summoned to attend the following meeting;

To be held on the Wednesday, 14 October 2026 at 19:30

This meeting will be held at Kings Worthy Community Centre, Fraser Road

Chair of the meeting: Ian Gordon

Clerk of the committee: Christopher Read

Agenda

- 1. Apologies for Absence** – Cllr Signe Biddle
- 2. Public Question Time** [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]
- 3. To agree and sign the Minutes of the Meeting held on Wednesday, 16 September 2026**
- 4. Matters arising from the meeting held on Wednesday, 16 September 2026**
- 5. Proposed new expenditure for Finance approval –**
 - Finance, Administration & Remuneration committee
 - Grant applications
 - Kings Worthy Community Centre (including but not limited to)
 - To review & approve the quotation for the replacement of the kitchen (excluding labour)
 - Planning & Highways committee
 - To consider a quotation to supply a standoff bracket for speed indicator device
 - Recreation & Amenities committee
- 6. To review and approve the payment listing**

A copy will be available for review at the meeting.
- 7. Kings Worthy Community Centre improvements & projects**
 - Redecoration of Community Centre
 - To confirm decoration requirements including paint colours.
 - Building waste disposal

- Confirmation of costs for Sanitary disposal bins
- Confirmation of budget to clear surplus items

8. Update on alternative allotment site including legal costs and Community Infrastructure Levy (CIL) grant funding

9. To consider items to be added to the 2027/28 budget

10. Remuneration & Staffing

- Confirmation of annual leave for Parish Clerk

11. To consider any legal issues

- Community centre incident - Consideration of cost recovery and additional hiring procedures
- Update on item related to the Council's external payroll provision (if available).

12. Responsible Finance Officer/Clerk's Notices

13. Chair's notices

14. Items for discussion at the next meeting - Wednesday, 18 November 2026